

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – August 4, 2023

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, August 4, 2023, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Tim Cesario, Chair
Karyn Hascal, Vice Chair
Dr. Stephanie Raglin
Robert Durham
Leon Heaton

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Lisa Traylor, Board Administrator
Daniel Leffel, Board Attorney

OTHERS IN ATTENDANCE

David Charles
Jennifer Tye
Terri Adkins

MEMBERS NOT PRESENT

David Gearheart

CALL TO ORDER

Mr. Cesario called the meeting to order at 10:08 a.m.

MINUTES

Mrs. Hascal made a motion to approve July 7, 2023, regular board meeting minutes, July 14, 2023, Special meeting minutes, and July 27, 2023, Reciprocity and Credentialing Committee meeting minutes. Dr. Raglin seconded, and the motion carried unanimously.

DPL REPORT

Commissioner Lawson informed the board that DPL has opened 3 new positions and are in the process of hiring for these roles.

FINANCIAL REPORT

Dr. Raglin made the motion to approve the June financial report. Mrs. Hascal seconded, and the motion carried unanimously.

OLD BUSINESS

Mrs. Traylor informed the board that the CCS application with IC&RC was found and is currently being processed.

NEW BUSINESS

Mrs. Traylor informed the board that the plaque for Counselor of the Year has been ordered.

LEGAL COUNSEL REPORT

Mr. Leffel stated that the Complaint Regulation that expired should be back up on the ADC website by September.

APPLICATION REVIEW

- Mrs. Hascal made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion seconded by Dr. Raglin, and the motion carried unanimously. The Board entered closed session at 10:16 a.m.
- Mrs. Hascal made a motion to enter open session at 11:49 a.m. Mr. Durham seconded, and the motion carried unanimously.
- Mrs. Hascal made a motion to approve the credentialing applications that were submitted via mail. Mrs. Hascal seconded the motion and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications submitted via eServices as reviewed. Dr. Raglin seconded the motion and the motion carried unanimously.

COMPLAINTS

Mrs. Hascal made a motion to adopt the complaints committee's recommendations and Mr. Durham seconded the motion. The motion passes unanimously.

TRAVEL AND LODGING

Mr. Heaton made a motion to accept travel and lodging for the August 4th, 2023, meeting. Mr. Durham seconded the motion. The motion carried unanimously.

NEXT MEETING

- Special meeting, Friday, August 18, 2023
- Regular meeting, Friday, September 8, 2023

ADJOURN

Mrs. Hascal made a motion to adjourn at 11:51 a.m. and Mr. Durham seconded the motion. The motion carried unanimously.